



Insulspan a leading manufacturer of Structural Insulated Panels (SIPS) is seeking a **Design Technician** based out of the Blissfield, MI office to provide design services to our customers for residential and commercial projects. You will be accountable for all of the phases of the design process from design through on-site support during the construction phase.

Duties and Responsibilities Include

- Prepare drawings conforming to all standards appropriate for each design phase
- Communicate changes to the scope of work as it relates to the design and project schedule
- Supply and complete all forms of communications
- Meet or call customers to gain an understanding of the information required
- Document the project process
- Work with the Design Manager to track project developments
- Work efficiently to meet deadlines within project constraints including overtime if required
- Meet all safety requirements and regulations
- Wear required personal protective equipment (PPE) where advised
- Ensure a clean work environment
- Develop a flexible approach to a team environment
- Follow company and ISO policies and procedures

Skills, Knowledge and Requirements

- 2+ years of design experience
- Proficient with design processes and drafting
- Experience with AutoCAD required
- hsbCAD experience a plus
- Knowledge of the construction industry recommended
- Proficient with computers
- High level of professionalism and integrity
- Excellent organizational, decision making and problem solving skills
- Self-directed, able to work independently and as part of a team
- Able to set, coordinate, and accomplish multiple competing priorities
- Excellent oral and written communication skills with the ability to present
- Savvy with a wide range of people and able to earn the confidence of our customers

Wages are commensurate with experience; profit sharing benefits, 401K, vacation and holiday pay also available. Relocation is not available for this position.

Interested candidates can submit cover letter and resume via e-mail to: HR@Insulspan.com

**An Affirmative Action /Equal Opportunity Employer*